Royalty Packet

Homecoming 2019
University of Missouri – St. Louis
February 21 - 23, 2019

Website: homecoming.umsl.edu
Email: homecoming@umsl.edu

Follow us on social media

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Welcome to the UMSL Homecoming Royalty Packet!

The University of Missouri – St. Louis’ Homecoming Week 2019 will be held February 15 – 23 and features a variety of fun-filled activities designed to unite the campus and instill a sense of Triton pride. Everyone is highly encouraged to attend these events along with the Homecoming 2019 Royalty Court!

The 2019 Homecoming Committee invites you to get involved this year and celebrate Homecoming with us at UMSL. All members of the Homecoming Court must be sponsored by a student organization and the organization is required to participate in this year’s Triton Spirit Competition.

This packet is a reference for all students interested in applying for the 2019 Royalty Court. Please read the information carefully. Many of the programs in the Royalty Packet have changed this year! It is extremely important that the information in this packet is clearly understood to those applying.

This year’s Homecoming will have something for everyone, and the 2019 Homecoming Steering Committee is working extra hard to create a memorable week of events! Be sure to join the fun and help us continue building this great tradition at UMSL.

Go Tritons!

Your 2019 Homecoming Steering Committee

University of Missouri – St. Louis
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2019 HOMECOMING ROYALTY COURT
Rules & Regulations

The following is a summary of the Homecoming Steering Committee Election Rules for the Homecoming Royalty Court.

1. All Royalty candidates for the competition must be a currently enrolled UMSL student who has earned a minimum cumulative GPA of 2.0. Candidates cannot be on any type of university probation at the time of the election.

2. Candidates are not eligible to run if they have, at any previous time, been selected as a member of "Homecoming Court" or are currently serving as a member on the Homecoming Steering Committee.

3. Each candidate must be sponsored by one, and only one, student organization and must be a current member of that organization. Sponsoring organizations MUST participate in the Spirit Competition.

4. All candidates must attend a meeting scheduled by the Homecoming Steering Committee for the purpose of explaining rules prior to campaigning. All infractions will be dealt with as explained in the rules. All candidates must read and sign a statement acknowledging that they have read, understand, and will comply with the Election Rules. All events and expectations will be reviewed as well.

5. Campaigning shall begin at 12:01am on Monday, February 18th and shall conclude at 11:59 pm on Friday, February 22nd. All campaigns must adhere to the election guidelines. Active campaigning includes but is not limited to distributing signs, posting on social media, handing out campaign giveaways, etc.

6. All campaign materials must be approved and stamped by the Homecoming Steering Committee (or an appointed representative) in the Office of Student Involvement, 366 Millennium Student Center. Campaign materials must be approved by Friday February 15th. A representative will be available M-Th 8am-6pm and F 8am-5pm in the Office of Student Involvement (MSC 366). All giveaway items must be approved and can be emailed to homecoming@umsl.edu or brought by the Office of Student Involvement.

7. Flyers may only be posted in designated posting areas. The Office of Student Involvement shall have the final word on places where campaign materials may be
posted. Campus living facilities are not approved posting sites through the Office of Student Involvement; however, candidates may secure permission from the respective offices to post campaign materials in those locations.

8. All candidates shall remove campaign materials posted and displayed around campus within two (2) weeks of the end of the voting period.

9. Candidates may hand out giveaways attached to campaign material (i.e. candy, buttons, stickers, etc). Each giveaways shall not be more than $1.00 in value per person. Money may not be given out as a giveaway for campaigning.

10. UMSL organization listservs may be used for campaigning
   a. No candidates may send out campaign material via organization listserv personally.
   b. Homecoming Steering Committee and Office of Student Involvement listservs, including TritonSync messaging, may not be used to send out campaign material for any specific candidate.
   c. Candidates wishing to campaign via organization listserv must be sponsored by the organization whose listserv is being used.
   d. The President of the organization must be the individual to send out campaign material through the listserv.
      i. If the President of the organization is unable to send out the campaign material via the listserv due to a conflict of interest the campaign material must be sent out by the highest ranking officer of the organization that does not have a conflict of interest.
   e. Class listservs may not be used for campaigning.
   f. Groups listed on social network sites are not considered to be UMSL listservs and are therefore not subject to the UMSL listserv rules. However, social media sites are still subject to all other election rules for campaigns.

11. Voting shall be done through the Homecoming Election website maintained by the Homecoming Steering Committee. Paper ballots shall also be made available through the Office of Student Involvement only if a student is unable to access the website. Those students must prove their inability to access the website in the presence of an Office of Student Involvement staff. Voting shall begin at 12:01am on Monday, February 18th and shall conclude at 11:59 pm on Friday, February 22nd.

12. The Homecoming Steering Committee will design the ballots. The order of the candidates on the ballot shall follow alphabetical order of the last name.
13. Official polling places shall be defined as official University computer labs or any other locations with student-accessible computers. Campaigning on election days may not take place within ten feet of any official polling office.

14. Candidates are required to keep records of all money spent on the campaign and compose a spending report that includes the amount of the money spent on their campaign, the origin of all money spent on their campaign, and what the money paid for. The spending report shall be emailed to the Homecoming Steering Committee within two (2) business days after voting closes at homecoming@umsl.edu.

15. Campaign expenses shall be set at a maximum of $200.00 for each candidate. Fair market value shall be the prices at which services or materials are offered to all candidates. No candidate shall receive any donations from any professional or business services unless said services are assessed at fair market value and recorded as an expense.

16. The Homecoming Steering Committee shall be the first adjudicator regarding alleged violations of the Election Rules for the Homecoming Royalty.

17. Any complaint relating to the voting period must be submitted to the Homecoming Steering Committee in writing no later than two business days after the close of voting.

18. All complaints must be filed via email and/or carry a time and date stamps for the Steering Committee. Complaints must detail specific violations of the Election Rules.

19. The subject of any complaint shall be notified and given a copy of the complaint within one business day of its filing.

20. All complaints must receive a review by the Homecoming Steering Committee no later than three business days after the close of the complaint period. All parties involved in a complaint shall have a right to attend any meeting or to send a proxy.

21. If for any reason the Homecoming Steering Committee is unable to render a decision within two business days of the review, the decision shall be deferred to the authority of the Office of Student Involvement.

22. Decisions of Homecoming Steering Committee may be appealed to the Office of Student Involvement.
23. The Office of Student Involvement is the final adjudicator in all Homecoming Royalty election disputes.

24. Any candidate failing to sign the statement of acknowledgement regarding the Homecoming Royalty Election Rules, failing to agree to participate in all events, and meet extra expectations shall be removed from the ballot.

25. The Homecoming Steering Committee shall have the right to disqualify a candidate if the committee finds that a major violation of the Election Rules has been committed by the candidate.
   a. Major violation include, but are not limited to, the following:
      i. Bribery
      ii. Slander, libel, and/or statements in disregard to truth
      iii. Using UMSL listservs in a manner that violates university policy and/or Homecoming Election Rules
      iv. Computer fraud
      v. Willful destruction of another’s campaign material(s)
      vi. Campaigning within ten feet of an official polling place during voting
      vii. Willful assault of character

26. If a candidate accumulates three or more minor violations, the Homecoming Steering Committee shall have the right to disqualify the candidate.
   a. Minor violations include, but are not limited to the following:
      i. Distributing campaign material without the official stamp
      ii. Posting campaign material in non-approved space
   b. Upon notification of any complaint regarding an infraction of the Homecoming Royalty Election Rules, any candidate(s) shall be expected to cease any actions in violation of the rule that were cited in the complaint. If any candidate can reasonably show that an infraction concerning any quantity of materials or labor was produced by a single act, it shall be counted as such.

27. Any and all decisions regarding the disqualification of a candidate shall be done by a majority vote of the Steering Committee in which 14 out of 20 must be present.

28. Two of the candidates shall be crowned UMSL Homecoming Royalty at the Dinner & Dance on Saturday, February 23. The winners will be determined by the overall point totals from all Homecoming activities throughout the week.

29. In the event of a tie, the interview scores will be the first tie breaker and a comprehensive application review will be the second tie breaker, if needed.
Court Responsibilities:
Attending Homecoming 2019 events is required. A list of events and dates is below.

**Required:**
- **Royalty Rules Reading:** November 14, 2018 from 8am-9:30am OR 2:30pm-4pm
  - Head shots will be taken at this time. Please dress accordingly.
- **Ticket Sales & General Information Tabling:**
  - Each candidate will sign up for at least one time slot to help sell tickets and provide information. No campaigning will be allowed during these.
  - December 3 through December 7, 2018 from 10:30am-1:30pm
  - February 11 through February 15 & February 18 through 22, 2018
- **Spirit Competition Captain’s Meeting:** Wednesday, February 13, 2019 at 4pm, Millennium Student Center Room 314/315
- **Lip Sync Competition Practice:** Wednesday, February 20, 2018 from 4pm-9pm, JC Penney Auditorium
- **CANstruction for the Pagedale Family Support Center:** Thursday, February 21, 2019 from 8am-11am, Millennium Student Center 3rd Floor Rotunda
- **Pack the Stands:** Thursday, February 21, 2019 at 5:30pm, Mark Twain Gymnasium
  - Royalty will be asked to find a faculty or staff member who can escort them down the basketball court during men’s halftime
- **Lip Sync Competition:** February 22, 2019 at 7pm, JC Penney Auditorium
- **Dinner & Dance:** February 23, 2018 from 6:30 pm-11:00 pm, Marriott St. Louis Grand
  - Royalty will receive two complimentary tickets to this event
- **Removal of campaign material:** March 2nd

**Optional but highly encouraged:**
- **Chili Feed:** Thursday, February 21, 2019 @ 11am - 1pm, Millennium Student Center, Century Rooms ABC (Royalty will receive one complimentary ticket to this event)
- **Service Saturday:** Saturday, February 23, 2019 from 10am-1pm, Millennium Student Center

**Expectations/Commitment**
Being selected for the Royalty Court is an honor and a privilege that carries certain expectations and commitments. In addition to the previously mentioned required events and highly encouraged opportunities to participate, we expect the students applying for and selected for the Royalty Court to positively and appropriately represent themselves, their sponsoring organization, and the university at large in both their words and actions throughout the entire Homecoming process. This is a big commitment and before applying for this opportunity you should seriously consider if you can fulfill these requirements, expectations, and commitments.
CANstruction for the Pagedale Family Support Center
Thursday, February 21, 2019
8am – 11am, Millennium Student Center, 3rd Floor Rotunda

CANstruction is the Homecoming philanthropy event. In this competition, teams will collect cans ahead of time in order to build a structure reflecting the overall Homecoming theme.

Teams must sign up in advance by completing the Triton Spirit Registration at umsl.edu/go/spiritcompetition.

CANstruction Rules

- All participants are responsible for providing their own food items for this event. All food items will be donated to the Pagedale Family Support Center and the Triton Food Pantry at the conclusion of Homecoming Week.
- Nonperishable boxed or canned food items are the only items allowed in this contest and can be purchased by the organization or donated by its members. It is encouraged to gather additional nonperishable food items (boxed, bagged, or cans/plastic jars) to donate outside of what you may need for the structure. No ramen noodles, pet food, alcoholic beverages, or glass containers will be allowed.
- All labels must remain visible on the can or box in order to be judged. Cans and boxes cannot be disfigured in any way including, but not limited to: painting, construction paper sleeves, removal of labels, etc. (This is because the food bank needs to know what they are receiving in order to distribute the items).
- No opened or exposed food. All food items must be full, unopened, and with labels intact and legible. Remember the food banks need nutritional food, not junk food. Make every effort in designing your structure to use nutritious, edible foods.
- No adhesive, glue or tape can be used to secure items together. Sculptures must be free-standing. You may only use cardboard to separate layers if your sculpture needs. Please ask if you have any questions regarding this.
- Organizations will have approximately a 7ft x 7ft space to construct their structure. A sign, no larger than 11 inches x 17 inches, should be clearly displayed on the structure recognizing the participating group.
- Teams must have all donations in their area in the Millennium Student Center 3rd floor rotunda by 7 pm the day before the competition (Wednesday, February 20). Any donations submitted after 7 pm will be welcomed for support of the pantries, but will not be counted toward points. Teams that do not submit any donations by 7 pm will automatically be disqualified from CANstruction.
- Teams are responsible for leaving their areas clean and rid of any trash, bags, or excess packaging not used in the sculpture or to transfer the food items. Failure to clean a team’s space will result in a disqualification from CANstruction.
- Each team may have a maximum of 6 representatives working on the structure at a time.
- Teams will win based on the judging criteria listed below and the total number of food items collected. It is not required that all food items are included in the CANstruction structure.
- In the event of a tie, the number of cans/boxes used in the design will be the tie-breaker. The group who used the most food items will win.
- Diversity of donations is defined as the number of non-perishable donations that are not cans.
- At least two group representatives from each team must return to help tear down and re-pack the donations. Tear down will begin at 1:30pm on February 21 in the Millennium Student Center 3rd floor rotunda. Failure to meet this minimum will result in disqualification from the event, i.e. 0 points.
- In the event of a tie, the team with the highest amount of donations will win.
Judging Criteria
Each structure is scored on a scale from 0 – 20 based on the following criteria:

- Best Design/Creativity 0-5 points
- Incorporation of Theme 0-5 points
- Diversity of Donations 0-5 points
- Total # of Non-Perishables 0-5 points

Homecoming CANstruction Points

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Lip Sync Competition
Friday, February 22, 2019
7pm, JC Penney Auditorium

Lip Sync is a performance-based competition for any team or organization wishing to participate. Teams of up to ten will choreograph a dance and skit performance of up to 8 minutes (a minimum of 5 minutes performing).

Teams must sign up in advance by completing the Triton Spirit Registration at umsl.edu/go/spiritcompetition.

Lip Sync Rules

- No more than 10 members per team may participate in the competition. All participants must be associated with UMSL (i.e. current UMSL student, faculty or staff).
- All music and performance themes must be submitted to the Homecoming Committee no later than NOON on Wednesday, February 20th. Keep in mind that all themes and music must be approved by the Homecoming committee prior to use; crude and/or inappropriate material will not be tolerated. If an organization wishes to have their music approved prior to that date, they are more than welcome to turn in their materials earlier by emailing homecoming@umsl.edu.
- No outside assistance may be used when choreographing dances. Only current UMSL students may be involved in choreographing the dances.
- Tennis shoes or dance shoes are the only shoes allowed during the performance. Dancers should not perform or practice in socks or other shoes that may slip easily.
- Each team will have an eight (8) minute maximum performance. A total of four (4) additional minutes can be used for set up (2 minutes) and take down (2 minutes).
- Only active members of the organization may be on the floor during the performance. A team may have up to five (5) non-dancers on the floor to assist with set up and take down.
- Basket tosses or holding someone at full extension will not be permitted. The use of spotters is required for the safety of the performers.
- All teams are required to attend the mandatory rehearsal on Wednesday, February 20, 2019 in the JC Penney Auditorium. Your team’s specific rehearsal time slot will be assigned at the required Spirit Competition Captains Meeting (Wednesday, February 13th at 4pm in MSC 315).

Judging Criteria

- Originality: How creative is the performance and how does it stand out among other groups?
- Execution: How well is the performance implemented and synchronized with the music?
- Choreography: How well are all members utilized in the performance and how well is the performance space utilized?
- Overall appeal: How does the performance rate overall and how well do the members of the performance fit together? How well is the lip sync performed?
Homecoming Lip Sync Competition Points

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Crowdfunding Campaign
Monday, February 4 through Friday, February 22, 2019

Royalty Court candidates work with the Office of Alumni Engagement & Community Relations to raise money for a scholarship of their choice. Candidates will meet with a representative of the Alumni Office to select their scholarship, create a written bio, and record a short video for their crowdfunding page and then raise as much money as they can. Candidates will receive points based on their total donations and money raised on Friday, February 22, 2019 at 11:59pm.

Homecoming Crowdfunding Points

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Campus Wide Vote
Monday, February 18 through Friday, February 22
A campus wide vote will be held during Homecoming Week. Every member of UMSL will be able to vote for two of the candidates and the polls will close at 11:59pm on Friday, February 22. The election shall follow online election procedures based on the rules above and campaign violations will be taken seriously. Voting will take place on the UMSL Homecoming website and various polling stations will be set up during the week. Points will be given based on the total number of votes received.

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Dinner & Dance
Saturday, February 23, 2019
6:30pm, Marriott St. Louis Grand

Students, faculty and staff, and alumni are invited to the Homecoming Dinner & Dance on Saturday, February 23 from 6:30pm - 11pm. All Homecoming Court candidates are provided free tickets for themselves and a guest. Court candidates will RSVP for them and their guest no later than Friday, February 8. The two 2019 UMSL Homecoming Royalty will be announced after dinner is over and will be decided by the overall points accumulated throughout the week.