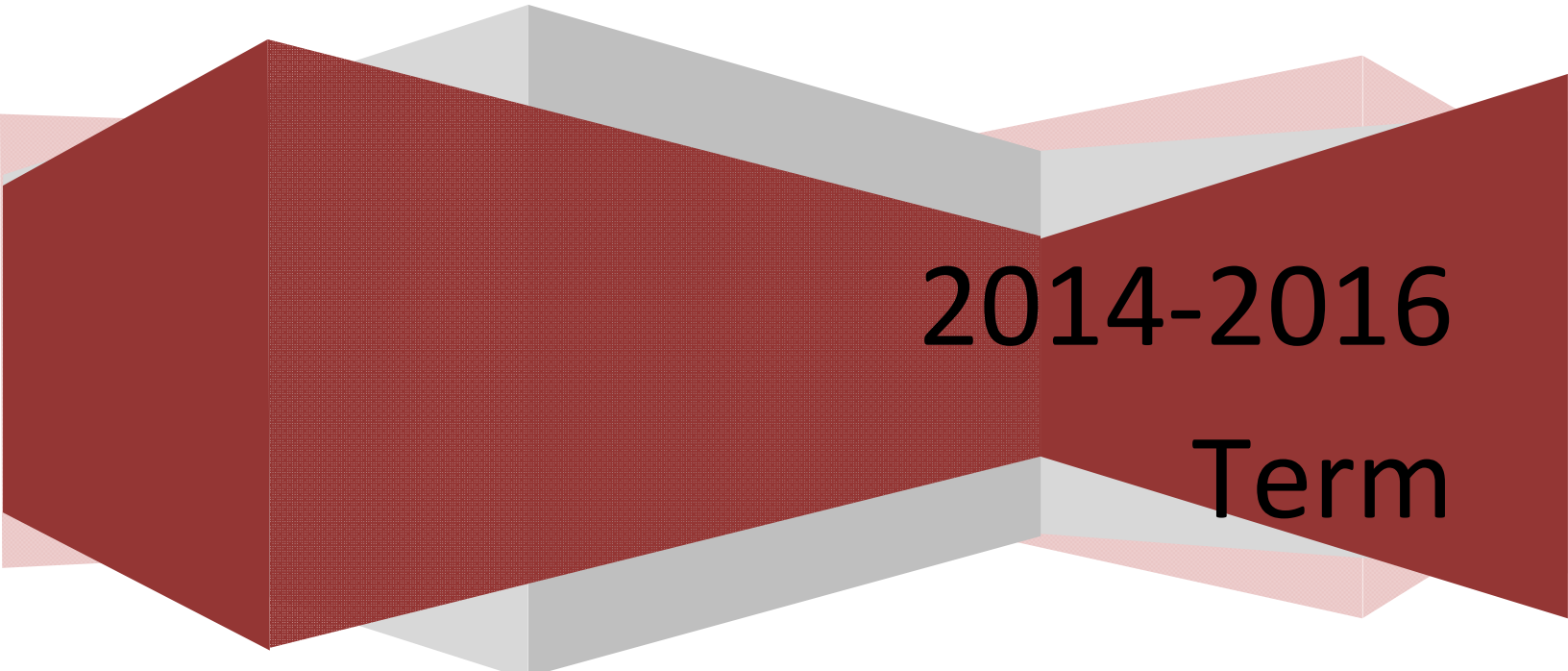


*University of Missouri-St. Louis*

# **Student Representative to the Board of Curators Application**

**University of Missouri System**

Columbia | Kansas City | Rolla | St. Louis



**2014-2016  
Term**



August 2013

Dear Student,

Thank you for showing interest in the Student Representative to the University of Missouri Board of Curators position. This position rotates every two years to a campus within the University of Missouri System and plays a crucial role in voicing students' interests at the highest level of system governance. During the 2014-2016 term, the position will be held by a student from the University of Missouri – St. Louis. The Student Representative is uniquely positioned to participate in events, networking, and decision making that affects all 75,011 students across the four campuses.

All applicants must be able to meet the criteria listed in the attached Job Descriptions/Expectations and should be aware that a criminal background check is a part of the selections process. Ideal candidates for this position are students possessing strong communication skills and the ability to apply these skills in representing student interests to individuals, small and large groups, and public audiences in a variety of environments. Professionalism, enthusiasm, dependability, flexibility, the ability and willingness to fulfill the considerable time commitment and travel requirements outlined in the Job Description/Expectations are all essential to successfully functioning in this position.

Here are some key dates to remember during the selection process:

September 9, 2013	Open Forum with Student Body President, ISC Chair, and ASUM Executive Director (4:00 PM, Location: SGA Chambers)
September 13, 2013	Deadline for Applications and Supporting Documents. Turn in to the Office of Student Life (Attn: Bennett Felton, Student Government President) 366 Millennium Student Center
Week of September 23-27, 2013	UMSL Campus Interviews (1 <sup>st</sup> Round, All Candidates)
Week of October, 7-11, 2013	ISC/ASUM Selection Committee Interviews (2 <sup>nd</sup> Round, Top 6 Candidates)
November 21-22, 2013	Board of Curators Meeting at UMSL (3 <sup>rd</sup> Round, Top 3 Candidates)
Week of December 2-6, 2013	Submission of Names to Missouri Governor

Please take a moment to look over the attached documents and fill out the application. *Applications must be returned to Bennett Felton no later than 5:00PM on September 13, 2013* to the Office of Student Life (Attn: Bennett Felton, Student Government President) in 366 Millennium Student Center. If you have any questions do not hesitate to email or call me at [BSF275@mail.UMSL.edu](mailto:BSF275@mail.UMSL.edu) or 314-516-5105.

Sincerely,

Bennett Felton  
Student Body President

Corbin Evans  
ASUM Executive Director

Kristofferson Culmer  
ISC Chair



### **Student Representative to the Board of Curators Job Description/Expectations**

The Student Representative to the University Of Missouri Board Of Curators is a prestigious position whereby one student is chosen every two years to present the interests of 75,000+ students that attend one of the four universities in the UM-System. A student from the University of Missouri-St. Louis (UMSL) will have the honor of being the next Student Representative.

The Board of Curators acts as the governing board of the UM-System, making decisions regarding finances, degree offerings, and other topics vital to the inner workings of all four universities. The Student Representative serves as a non-voting member of this nine-person board and will be allowed in all public and private sessions. Past Student Representatives have gone on to become congressmen and women, law partners, and CEOs. This position is not only essential to student representation within the board, but also an invaluable experience in which a student has the ability to assist in the governing of Missouri's second largest employer and an institution responsible for a 2 billion dollar economic impact.

The Student Representative to the Board of Curators must be a citizen of the United States, a resident of the state of Missouri, and maintain full-time student status on the campus of University of Missouri-St. Louis until the position expires – a period of two years (January 2014- January 2016) per Missouri Statute 172.035. Full time status for undergraduates is 12 credit hours per semester and for graduates is 6 credit hours per semester. For the term of the position, the Student Representative must also remain in good academic standing. The weekly time commitment for this role will vary between ten and forty hours, but the Student Representative to the Board of Curators can expect to put in an average of 20 hours per week. Given the time commitment of this position, the Student Representative will need to work closely with their faculty to ensure they are academically successful.

The Student Representative will attend all Board of Curators' meetings and events. This individual will also attend meetings with the UM-System administration, Inter-campus Student Council, and all other appropriate groups and organizations. The Student Representative may also be required to speak to various student groups during his or her term.

The position will also require extensive travel throughout Missouri; therefore, the Student Representative will be required to provide his or her own means of transportation. Most of the travel will be between the four UM-System Universities, but travel to other locations will also be required. A stipend will be provided for travel and lodging expenses from the student governments of the UM-System universities.

This is not a paid position.

Professional dress will be expected at most meetings.

For questions or more information, contact Bennett Felton, Student Government President, at [BSF275@mail.UMSL.edu](mailto:BSF275@mail.UMSL.edu).

## **TIMELINE FOR THE SELECTION PROCESS**

Week of August 1<sup>st</sup>, 2013- Announcement of this position to the student body and release of the application

August 12, 2013- Posters placed around campus and distributed to departments

August 23, 2013- Email to all UMSL students, faculty, and staff

September 6, 2013- Final email to UMSL campus community

September 9, 2013- Open Forum with Student Body President (4:00 PM, Location: SGA Chambers)

September 13, 2013- Deadline for Applications and Supporting Documents to the Office of Student Life (Attn: Bennett Felton, Student Government President) in 366 Millennium Student Center

Week of September 23-27, 2013- UMSL Campus Interviews, (1<sup>st</sup> Round, All Candidates) 15-minute interviews of applicants. Letters will be sent to applicants notifying them of their status

Week of October 7-11, 2013-ISC/ASUM Selection Committee Interviews, (2<sup>nd</sup> Round, Top 6 Candidates) 45- minute interviews of applicants. Selection committee will deliberate at the completion of the interviews to discuss and choose three applicants to submit to the Governor of Missouri

November 21-22, 2013-Board of Curators Meeting at UMSL (3<sup>rd</sup> Round, Top 3 Candidates)

Week of December 2-6, 2013-Submission of names to Missouri Governor's office. Letters will be sent to applicants notifying them of their status

The Governor's office will do another round of interviews prior to selection the final candidate. More information regarding this portion of the process will be provided later.



**STUDENT REPRESENTATIVE TO THE BOARD OF CURATORS APPLICATION**

Before filling out this application, an interested applicant must read the Job Description/Expectations provided with this form. In order to submit this application, everything must be typed. Completed Applications should be submitted to the Office of Student Life (Attn: Bennett Felton, Student Government President) in 366 Millennium Student Center. Applicants must submit their applications prior to the close of business (5:00 PM) on Friday, September 13, 2013 in order to continue through the process. Applications must be fully completed when submitted.

**SECTION 1: GENERAL INFORMATION**

First Name	Middle Name	Last Name	Date of Birth	Social Security Number
Primary Home Address		City	State	Zip Code
Campus Mailing Address		City	State	Zip Code
Primary Email Address		Primary Phone Number	US Citizen	Missouri Resident
Expected Graduation Date	Cumulative GPA		Major (s)	
Year in School		Minor (s)		

Have you ever been convicted of a felony? YES \_\_\_\_ NO \_\_\_\_ If so, explain.

Have you ever been convicted of a misdemeanor? YES \_\_\_\_ NO \_\_\_\_ If so, explain.

If selected to be the Student Representative to the Board of Curators, would you be available to devote the necessary time required to complete the responsibilities of the position?



# University of Missouri-St. Louis

List all the institutions you have attended including high school, undergraduate, and graduate programs (if applicable). Next to each institution list dates of attendance and your cumulative GPA.

Institution	Cumulative GPA	Start Date	End Date
1 _____			
2 _____			
3 _____			
4 _____			
5 _____			

Please answer the following questions on a separate page.

Do you think your most recent cumulative GPA accurately reflects your academic abilities? Why or Why not?
Do you have a valid driver's license? If not, would you be able to get one or have access to transportation?
Have you served in the military? If you are no longer serving in the military, were you honorably or dishonorably discharged? Please explain if you were dishonorably discharged.
Do you have the ability to frequently travel across the state of Missouri?
What do you think are three most important issues to students?
Are you willing to lobby for an issue that you may be personally against?

### **SECTION 2: RESUME/CURRICILUM VITAE**

Please include with your application a copy of your resume and/or curriculum vitae and a list of all your activities, awards/honors, work experience, leadership experience, volunteer experience, special skills and any other pertinent information from the last four years.

### **SECTION 3: TRANSCRIPT**

Please include an unofficial college transcript. Graduate students should provide baccalaureate and if applicable, masters/professional degree transcripts. Upon notification, the three finalists will be required to provide an official university transcript to be sent to the governor.

### **SECTION 4: PERSONAL STATEMENT**

Please include essay answers to the following questions:

*What do you see as the most important issue (s) that face (s) the University of Missouri system currently and how can the issue (s) be addressed by the Student Representative to the Board of Curators?*

*What skills and experience would you bring to the Student Representative to the Board of Curators position and how would you use them to address what you consider to be the important student issues?*

Answers to each question should be limited to 1-3 pages, double-space, 12 point Times New Roman font. Please include your full name on each of the pages.

### **SECTION 5: LETTERS OF RECOMMENDATION**

Please include three letters of recommendation. There is one form included in this packet, for each form, fill in your name and complete the waiver (Print three Student Representative to the Board of Curators Letter of Recommendation Nomination Form). Finally, give the forms to the three people who will be writing letters for you. You may wish to furnish the people writing your recommendation with a copy of the Student Representative to the Board of Curators Job Description/Expectations.



*University of Missouri-St. Louis*

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**OTHER IMPORTANT INFORMATION:** Each finalist of this process will undergo an extensive check of his/her criminal record and credit history. The Missouri State Highway Patrol, Missouri State Senate and the Missouri Governor's Office will each conduct a background check of the finalists.



**STATEMENT OF ACCURACY**

I certify to the best of my knowledge and belief that the information contained within my application is true and accurate. Furthermore, I understand that the information provided within my application will be available only to the selection committee during the course of their duties and that all information within my application will be destroyed following the Missouri Senate confirmation of the student chosen to be the Student Representative to the Board of Curators.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

I also am allowing my transcripts to be released to the selection committee with the understanding that the copies will be destroyed after the selection is made.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

I also understand that any undergraduate and graduate student at the UMSL that is in good standing with the university is eligible to apply for the position of Student Representative to the Board of Curators. In addition, I understand that any applicant that has at least 2.5 GPA will have priority in the selection process.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

I also understand that I will be subject to an extensive check of my criminal record and credit history.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



**STUDENT REPRESENTATIVE TO THE BOARD OF CURATORS LETTER OF RECOMMENDATION NOMINATION FORM**

Applicant's Name

First Name	Last Name
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Recommendation Writer's Name

First Name	Last Name
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I hereby [ \_\_\_waive/ \_\_\_do not waive] my right to access this recommendation. I understand that this recommendation will be taken into consideration when my application for the Student Representative position is reviewed. If I do not waive my right, I further understand that this decision may be considered by the selection committee.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Instructions for Recommendation Writer:

Please write one to two page letter of recommendation. Please pay special attention to candidate's character, quality of work, motivation, and anything else that you feel is pertinent. Please have it postmarked by January 31, 2013 so that it is received before the application deadline on September 13, 2013 deadline. *Do not return the letter to the student. Instead, seal it in an envelope along with the form, sign across the seal and mail it to:*

Office of Student Life  
Attn: Bennett Felton, Student Government President 366 Millennium Student Center  
One University Blvd  
St. Louis, Mo 63121  
(University employees may use campus mail)

If you have any questions, feel free to call Bennett Felton at [BSF275@mail.UMSL.edu](mailto:BSF275@mail.UMSL.edu) or 314-516-5105.



*University of Missouri-St. Louis*

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Thank you for applying. The first round of interviews will be held during the week of September 23-27, 2013 and second round of interviews will be held on October 7-11th, 2013. Interviews will not be rescheduled. If you have any questions, please contact Bennett Felton at [BSF275@mail.UMSL.edu](mailto:BSF275@mail.UMSL.edu) or 314-516-5105. Good Luck!